



**Please email or fax the following information at least  
3 business days prior to our initial meeting. All information is strictly  
confidential. Please include your last two tax returns.**

**Clarity Financial**

**555 E. Green Meadows Rd., Suite 7**

**Columbia, MO 65201**

**Fax 1-800-381-9829**

**Office 1-573-447-7007**

**email [tim@goclarityfinancial.com](mailto:tim@goclarityfinancial.com)**

**Client 1 name:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_

**Client 2 name:** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_

**YOUR OBJECTIVES**

**Please list your top 3-5 goals or areas of concern:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**What motivated you to seek financial advice?** (pending retirement, saving for college, inheritance, tax concerns, etc.)

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**What are you looking for in a Financial Advisor?** \_\_\_\_\_

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**What do you hope to get out of our first meeting?** \_\_\_\_\_

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## FINANCIAL SITUATIONS AND OPINIONS

Please rate each statement using a scale of 1–5 (1 = very accurate, 5 = not at all accurate).

	<u>Client 1</u>	<u>Client 2</u>
1. I have clearly defined goals.	_____	_____
2. I know how much money I will need to reach my goals.	_____	_____
3. I am confident that I am saving enough to reach my goals.	_____	_____
4. (If retired) I am sure I won't outlive my money.	_____	_____
5. I am certain that I am not under- or over-insured.	_____	_____
6. I am confident that I have minimized my income taxes.	_____	_____
7. I feel comfortable with my level of debt.	_____	_____
8. I know exactly where my money goes each month.	_____	_____
9. I am saving at least 10% of my income.	_____	_____
10. I am happy with the home I own.	_____	_____
11. I have a well-defined investment strategy.	_____	_____
12. I am confident that my investment expenses are reasonable.	_____	_____
13. I understand how each of my investments fits into my strategy.	_____	_____
14. I am sure I reacted appropriately to the recent market declines.	_____	_____
15. I clearly understand my company retirement plan and other benefits.	_____	_____
16. I am satisfied with my career path and income.	_____	_____
17. The various financial aspects of my life are well coordinated.	_____	_____
18. Money stresses are <b>not</b> affecting my personal relationships or me.	_____	_____

## ADVISORS

Rate your working relationships with each of the following advisors:

	Dissatisfied	Satisfied	Very Satisfied	Not applicable
Financial Planner				
Broker One				
Broker Two				
Tax Accountant				
Accountant (if different)				
Attorney				
Insurance Agent (life)				
Insurance Agent (car/home)				

Any comments on these relationships (good or bad):

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## TAXES

Are all Federal, State & Local tax returns up-to-date and filed on time? ☐ Yes ☐ No

Are any of your income tax filings on extension? ☐ Yes ☐ No

Who prepares your tax returns? ☐ CPA or EA ☐ Other paid preparer ☐ Self

## INSURANCE

### Life Insurance Death Benefits

#### Client 1

#### Client 2

Employer sponsored \$ \_\_\_\_\_ \$ \_\_\_\_\_

Personally owned \$ \_\_\_\_\_ \$ \_\_\_\_\_

### Other Insurance

Are you covered by the following insurance?

#### Client 1

#### Client 2

Yes

No

Yes

No

Hospitalization, Major Medical, HMO

Long-term care

Short-term care

Long-term care

Personal Umbrella Liability

Professional Liability

Automobile

Homeowner's or Renter's

Medigap/Advantage/other:

## ESTATE PLANNING

#### Client 1

#### Client 2

Yes No

Yes No

### Wills

Do you have a will?

If yes, has it been reviewed in the last 3 years?

### Trusts

Do you have a revocable trust?

If yes, is it funded?

Has it been reviewed in the last 3 years?

Do you have an irrevocable trust?

Has it been reviewed in the last 3 years?

**Do you have a Durable Power of Attorney?**

**Do you have a Health Care Proxy?**

Any other estate issues such

as a special needs trust or

inheritance?

**Assets and Liabilities:** If you have this information in your own format or would prefer to attach copies of relevant statements, please feel free to do so.

**Estimate the value of your financial assets (include safe deposit boxes):**

Use fair market value - what you could sell it for to a reasonable buyer

Precious Metals (coins/bullion) \$ \_\_\_\_\_ Jewelry \$ \_\_\_\_\_ Artwork \$ \_\_\_\_\_

Other (Home furnishings, collectables, etc.) \$ \_\_\_\_\_

Auto 1 \$ \_\_\_\_\_

Auto 2 \$ \_\_\_\_\_

Auto 3 \$ \_\_\_\_\_

Other (Boat, Plane, Motorcycle) \$ \_\_\_\_\_

Other Assets: \_\_\_\_\_

**Retirement Assets: (such as 401k, IRA, SIMPLE, Roth, 403b etc.)**

Holding Institution	Type of Account	Description	Current Value
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

**Assets held outside of retirement accounts: (Checking, savings, taxable accounts)**

Holding Institution	Type of Account	Description	Current Value
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

**Permanent Life Insurance (such as a Whole Life Policy - do not include term life policies)**

Company	Face Value	Cash Value
_____	_____	\$ _____
_____	_____	\$ _____

**Estimate the value of Real Estate:**

Residence \$ \_\_\_\_\_ 2<sup>nd</sup> Home \$ \_\_\_\_\_ Rental \$ \_\_\_\_\_

Other (farmland, etc) \$ \_\_\_\_\_

**Employee Stock Plans**

Client 1		Client 2		Current Value
Yes	No	Yes	No	

Do you participate in a company stock option plan? \_\_\_\_\_

Do you participate in a company stock purchase plan? \_\_\_\_\_

## LIABILITIES

<u>Credit Cards</u>	<u>Interest Rate*</u>	<u>Average Monthly Payment</u>	<u>Current Balance</u>
_____	_____%	\$ _____	\$ _____
_____	_____%	\$ _____	\$ _____
_____	_____%	\$ _____	\$ _____

*\*If not paid in full each month*

### Loans

(mortgages, auto, business, school, other)

<u>Interest Rate</u>	<u>Monthly Payment</u>	<u>Current Balance</u>
_____%	\$ _____	\$ _____
_____%	\$ _____	\$ _____
_____%	\$ _____	\$ _____
_____%	\$ _____	\$ _____
_____%	\$ _____	\$ _____

Other Liabilities: \_\_\_\_\_

Other required monthly payments (alimony, child support, judgments, etc.)

Have you received a copy of your credit report in the last 6 months?

Client 1    ☐ Yes    ☐ No    Which Bureau?    Transunion, Equifax, Experian, Not Sure  
Client 2    ☐ Yes    ☐ No    Which Bureau?    Transunion, Equifax, Experian, Not Sure

## EMPLOYMENT AND HOUSEHOLD INCOME

Client 1 - Occupation	_____	Client 2 - Occupation	_____
Employer:	_____	Employer:	_____
Years with current employer:	_____	Years with current employer:	_____
Anticipated employment changes?	_____	Anticipated employment changes?	_____
Salary:	_____	Salary:	_____
Self-Employment Income:	_____	Self-Employment Income:	_____
Bonus/Commissions:	_____	Bonus/Commissions:	_____
Other Earned Income:	_____	Other Earned Income:	_____
Pension:	_____	Pension:	_____
Social Security Benefits:	_____	Social Security Benefits	_____
Rental    Gross _____    Net _____		Rental    Gross _____    Net _____	
TOTAL (Current Yr.) =	_____	TOTAL (Current Yr.) =	_____



# Clarity Financial, L.L.C.

## PRIVACY STATEMENT

As required by Gramm-Leach-Bliley Privacy Act

Clarity Financial, LLC has always worked hard to maintain the highest standards of confidentiality and to respect the privacy of our client relationships. In that regard, we are providing this Privacy Statement to all of our individual clients who obtain financial products and services from us for personal, family, or business purposes, in accordance with Title V of the Gramm-Leach-Bliley Act of 1999 and its implementing regulations. This notice supplements any privacy policies or statements that we or our affiliates may provide in connection with specific products or services. As required by law, it will be provided to you in writing on an annual basis.

### **The Information We Collect About You:**

The non-public personal information (your “Information”) we collect about you may include information about your personal finances, information about your health to the extent it is needed for the financial planning process, information about transactions between you and third parties, and information from consumer reporting agencies, e.g., credit reports. We use this information to help you meet your personal financial goals.

### **Our Disclosure Policies for Clients:**

We do not disclose your information to anyone, except as permitted by law. This may include sharing your information with non-affiliated companies that perform support services for your account or process your transactions with us. It may also include sharing your information with our transaction processing and custodial service providers to bring you the full range of services and products available. Additionally, it may include disclosing your information pursuant to your express consent, to fulfill your instructions, or to comply with applicable laws and regulations. Your personal information will never be provided to mailing list vendors or solicitors.

### **Our Disclosure Policy for Prospective Clients:**

For prospective clients, we do not disclose any shared information unless required by law.

### **Our Information Security Policies:**

We limit access to your Information to those of our employees and service providers who are involved in offering or administering the products or services we offer. We maintain physical, electronic, and procedural safeguards designed to guard your Information. If our relationship ends, we will continue to treat the Information as described in this Privacy Notice.

If for any reason you wish to restrict Clarity Financial, L.L.C. from sharing information with any other person or institution, you may ask to “opt out” by writing Clarity Financial, 555 E Green Meadows, Suite 7, Columbia MO 65201 and stating that you do not wish us to share any of your information with any other person or institutions. If you have any questions about these Privacy Policies, if you would like another copy, or if you have any questions regarding your account, please contact us at the above address or call 573-447-7007 or email [tim@goclarityfinancial.com](mailto:tim@goclarityfinancial.com).

Sincerely,

**Clarity Financial**